



VENDOR INFORMATION REQUEST FORM

Please type or print legibly. An IRS W-9 form must also be completed and submitted to HIA, Inc. dba Connie.

Connie requires a Federal Tax Identification Number or Social Security Number for all vendors doing business with Connie, Inc. Additionally, Connie maintains a vendor information database that assists in communicating with its vendors. Completion of the vendor information request form does not guarantee receipt of competitive bid solicitations.

You may return this request by email: accountspayable@connie.org, Attention: Michelle Puhlick

Name of Firm			
Company or individual – as shown on tax return			
Business Name: (if different from above)			
Company or individual – as shown on tax return			
Address: Include City, State, & ZIP			
Company or individual – as shown on tax return			
FEIN #	SS# (if individual)	Type of Business (Check):	
		<input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Other: _____	
Point of Contact Name:			
Telephone Number:		Cell Number:	
Fax Number:		Email Address:	
Website:			
Remit to Address: (if different from above)			
CT Minority Business Owner		NO ____ YES** ____	
		** If yes, return copy of certification with application	
AP Contact Person: (if different from above)		Telephone Number:	
Fax Number:		Email Address:	

Signature: _____ Title of Person Completing Form: _____

Print Name: _____ Date: _____